

**Charlotte-Mecklenburg  
HISTORIC LANDMARKS COMMISSION  
September 13, 2021  
Virtual Meeting  
6:00 p.m. – 6:51 p.m.**

**Minutes**

**Present:**

**Mr. Robert Barfield/County/HLC Secretary  
Mr. Akadius Berry/County  
Mr. Brian Clarke/County/HLC Vice Chair/Survey Committee Chair  
Ms. Leila Farsiani/City  
Ms. Laura Hoover/County  
Mr. William Hughes/City/HLC Chair  
Ms. Elizabeth Luke/County  
Mr. Garrett Nelson/Mayor  
Mr. Jeffrey Parsons/Mayor/Projects Committee Chair  
Mr. Joshua Shope/City  
Mr. Edwin Wilson/City/HLC Treasurer  
Mr. Jack Thomson, HLC Executive Director  
Mr. Stewart Gray, HLC Senior Preservation Planner  
Ms. Elizabeth Stuart, HLC Administrative Assistant**

**Absent:**

**Ms. Diane Althouse/County**

**Note: This meeting was held virtually through the Webex video conferencing platform.**

**1. Consideration of Minutes**

**MS. LUKE PRESENTED A MOTION SECONDED BY MR. BARFIELD THAT THE MINUTES FOR THE AUGUST 9, 2021, MEETING OF THE HISTORIC LANDMARKS COMMISSION BE APPROVED. THE COMMISSION UNANIMOUSLY APPROVED THE MOTION.**

**2. Chair's Report: William Hughes**

**Mr. Hughes noted that tonight would be Ms. Hoover's last meeting as her second term comes to an end. Mr. Hughes and Mr. Parsons thanked Ms. Hoover for her innumerable contributions throughout her years on the Commission. Mr. Hughes noted that Mr. Berry was reappointed to a second term. Mr. Clarke congratulated Mr. Berry on the recent birth of his child.**

**3. Public Comment Period**

**Mr. Hughes explained that the public comment period is to provide an opportunity for the Commission to receive public input. There were no comments from the public.**

#### **4. Financial Report: Jack Thomson**

**Mr. Thomson stated that all anticipated income has been received. Mr. Thomson stated that expenses have been minimal at the Wallace House with the expectation that additional funds will be spent in the coming months to ready the property for sale. Mr. Thomson stated that the final payment for the Outen Pottery has been received from the Town of Matthews. Mr. Thomson noted that Staff is in early discussions with the owners of the Rozzell House regarding refinancing options.**

#### **5. Public Hearings for the Following Properties: William Hughes**

**MR. PARSONS PRESENTED A MOTION SECONDED BY MR. BARFIELD THAT THE HISTORIC LANDMARKS COMMISSION OPEN A PUBLIC HEARING TO SOLICIT PUBLIC COMMENT ON THE PROSPECTIVE HISTORIC LANDMARK DESIGNATION OF THE FOLLOWING PROPERTIES: STOUGH-CORNELIUS/POTTS BARBER SHOP BUILDING, 21324 AND 21328 CATAWBA AVENUE, CORNELIUS; STAFFORD-HOLCOMBE FARM, PLAZA ROAD EXTENSION, CHARLOTTE; KIMBERLEE APARTMENTS, 1300 REECE ROAD, CHARLOTTE; AND BROOKLYN MCCROREY BRANCH YMCA, 416 E. 3<sup>RD</sup> STREET, CHARLOTTE. THE COMMISSION UNANIMOUSLY APPROVED THE MOTION.**

##### **a. Stough-Cornelius/Potts Barber Shop Building, 21324 and 21328 Catawba Avenue, Cornelius**

**There were no comments from the public. Mr. Gray stated that the Commission is grateful to the Potts family for producing the designation report and for bringing this property to the Commission's attention.**

##### **b. Stafford-Holcombe Farm, Plaza Road Extension, Charlotte**

**There were no comments from the public.**

##### **c. Kimberlee Apartments, 1300 Reece Road, Charlotte**

**There were no comments from the public.**

##### **d. Brooklyn McCrorey Branch YMCA, 416 E. 3rd Street, Charlotte**

**There were no comments from the public.**

**MR. PARSONS PRESENTED A MOTION SECONDED BY MS. LUKE THAT THE HISTORIC LANDMARKS COMMISSION CLOSE THE PUBLIC HEARING. THE COMMISSION UNANIMOUSLY APPROVED THE MOTION.**

#### **6. Survey Committee Report: Brian Clarke**

**Mr. Clarke stated that the Survey Committee added the following properties to the Study List of Prospective Historic Landmarks at its latest meeting: 500 Clement Avenue, Charlotte; 3116 Country Club Drive, Charlotte; 3601 E. Independence Boulevard, Charlotte; 801 E. 8th Street, Charlotte.**

**Mr. Clarke discussed the strategy for presenting the Beatties Ford Road Corridor survey to the communities featured within it. Mr. Clarke noted that in-person plans have been delayed until COVID is better managed.**

**Mr. Parsons stated that the Study List additions are impressive and asked about the endangerment level of each. Mr. Clarke stated that the three houses are relatively stable with the house on 8<sup>th</sup> Street being the most vulnerable. Mr. Clarke stated that the property on E. Independence Boulevard is currently for sale and could be endangered.**

**Mr. Clarke stated that the designation report for the Huntersville Rosenwald School was not ready for review at the last Survey meeting but is now complete and will be reviewed at the next Survey meeting in October.**

## **7. Staff Report: Jack Thomson and Stewart Gray**

### **a. Updates on Projects**

**Mr. Thomson stated that the Projects Committee did not meet since the last Commission meeting. Mr. Thomson stated that he and Rob Pressley have begun working on the principal negotiations of a lease agreement for Belmont Trolley. Mr. Thomson noted that the Commission will review the details before an agreement is finalized.**

**Mr. Thomson stated that he and Anthony Lindsey, real estate agent for Torrence Lytle School, will meet soon to discuss marketing of the property.**

**Mr. Thomson stated that the Projects Committee will next meet on October 6. Mr. Thomson noted that he and Mr. Parsons are working to schedule Projects Committee meetings for the rest of the year.**

### **b. Revisions to the Rules of Procedure**

**Mr. Thomson stated that this document explains how to operate in a quasi-judicial setting, which will be implemented at the October meeting due to the receipt of a Certificate of Appropriateness application. Mr. Thomson stated that he anticipates receiving feedback from the Commissioners over the next couple of weeks with the adoption of the rules occurring at the October meeting. Mr. Gray noted that this document will be a living document subject to changes.**

**Mr. Parsons asked about the process of creating the rules of procedure document. Mr. Clarke stated Mr. Thomson and Mr. Gray reviewed rules from other jurisdictions with preservation commissions and incorporated this language with language from a separate bylaws document. Mr. Thomson stated that this document is more precise than those from other jurisdictions.**

**c. CLG Training Requirements**

**Mr. Gray stated that the Commission needs at least two Commissioners to view three trainings and submit brief synopses in order to maintain CLG status. Several Commissioners expressed interest in the training.**

**d. HLC Social Media**

**Mr. Gray asked the Commissioners to share the Commission's new Facebook page with their networks. Ms. Stuart asked the Commissioners to let her know of relevant preservation items that would be appropriate to distribute on social media.**

**e. New Commissioner Appointments**

**Mr. Thomson stated that Lesley Carroll was recently appointed to the Commission and welcomed Ms. Carroll to the Commission. Ms. Carroll briefly introduced herself and stated that she is looking forward to serving on the Commission.**

**Note: James Potts, brother to the current owner of Potts Barber Shop, arrived at the meeting after the public hearings were closed. Mr. Potts provided a brief history of the establishment and stated that he supports historic designation of the property.**

**8. Old Business**

**There was no old business.**

**9. New Business**

**There was no new business.**

**MS. HOOVER PRESENTED A MOTION SECONDED BY MR. BARFIELD THAT THE MEETING OF THE HISTORIC LANDMARKS COMMISSION ADJOURN. THE COMMISSION UNANIMOUSLY APPROVED THE MOTION.**

**The meeting adjourned at 6:51 p.m.**