

Form for Approval of Preparation of
Survey and Research Report

Prospective Historic Landmark: Charlotte Fire Station Number 8

Prepared by: Dan Morrill

Projected Delivery Date: January 4, 2018

Approved by: Historic Landmarks Commission, November 13, 2017

Date of Form: August 10, 2017 (prepared to document scope in line with new policy).

Additional Information: Price will be \$2,000 paid to Dan Morrill for report describing history and factors contributing to historic significance.

Scope of Services
For Preparation Of Survey And Research
Reports On Prospective Historic Landmarks

A consultant retained to prepare a Survey and Research Report on prospective historic landmarks is responsible for preparing and submitting a document that demonstrates how and in what ways a prospective historic landmark meets the statutory requirements for special significance set forth in N.C.G.S. 160A-400 for historic landmarks. In performance of this task the Consultant shall:

- Consult the historiography, archival materials, and public documents that explain the historical context of the prospective historic landmark.
- Inspect the prospective historic landmark to determine its physical integrity and its physical characteristics.
- Provide a map, record photographs, tax information, UTM's, Tax Parcel Number, and name of the owner or owners of the prospective landmark.
- Write a scholarly essay describing the history of the prospective historic landmark, focusing upon the factors that support its special significance.
- Write or cause to be made a scholarly description of the physical integrity and physical characteristics of the prospective historic landmark, focusing upon the factors that support its special significance.
- Respond to questions from the North Carolina State Historic Preservation Office and modify report to include supplemental information as necessary.

Fee: \$2000 for a report not having a physical description.

\$2750 for a report having a physical description