

**Charlotte-Mecklenburg  
HISTORIC LANDMARKS COMMISSION  
Executive Committee Minutes  
Location: 2100 Randolph Road, Charlotte, N. C.  
October 2, 2017  
Time: 9:27 a.m. – 9:55 a.m.**

**Present:**

**Mr. Larken Egleston, HLC Vice-Chair  
Mr. Len Norman, HLC Chair  
Mr. Jeff Parsons, HLC Secretary  
Mr. Sandy Carnegie, HLC Attorney (by telephone)  
Dr. Dan Morrill, HLC Consulting Director  
Mr. Stewart Gray, HLC Preservation Planner  
Ms. Elizabeth Stuart, HLC Administrative Assistant**

**Absent:**

**Mr. Nathan Clark, HLC Treasurer**

**1. Chair's Report: Len Norman**

**Mr. Norman did not have a report.**

**2. Consulting Director's Report: Dan Morrill**

**Dr. Morrill did not have a report.**

**3. Recommendation Regarding Education Video**

**Dr. Morrill discussed the importance of video publicity in today's increasingly media-driven world. He stated that HLC Staff believes that a video highlighting the past successes and future possibilities of the revolving fund would be a compelling educational tool. Bruce Bowers, an award-winning videographer who has extensive experience in producing documentaries, has submitted a proposal to produce a series of videos for presentation on YouTube.**

**MR. PARSONS MADE A MOTION SECONDED BY MR. EGLESTON TO RECOMMEND TO THE HISTORIC LANDMARKS COMMISSION THAT IT APPROVE THE EXPENDITURE OF UP TO \$4,000 FOR BOWERS MEDIA GROUP, INC. TO PRODUCE A VIDEO DOCUMENTARY ON THE ACCOMPLISHMENTS AND PROMISE OF THE HLC REVOLVING FUND, WHICH WILL BE NO LESS THAN FOUR MINUTES IN LENGTH, AND WITH THE UNDERSTANDING THAT**

**THE HLC CONSULTING DIRECTOR WILL HAVE CREATIVE CONTROL AND THAT THE HLC EXECUTIVE COMMITTEE WILL HAVE TO APPROVE WHATEVER ADDITIONAL CHARGES MIGHT BE SUBMITTED FOR PAYMENT. THE COMMITTEE UNANIMOUSLY APPROVED THE MOTION.**

**4. Update on the Status of Former Charlotte Fire Station #10 and the James C. Dowd House**

**HLC Staff has been contacted by the County and has learned that the appraisal of the property has been secured. The County will be scheduling meetings in the near future to explore preservation options for the property.**

**MR. EGLESTON PRESENTED A MOTION SECONDED BY MR. PARSONS THAT THE COMMITTEE CONVENE IN CLOSED SESSION. THE COMMITTEE UNANIMOUSLY APPROVED THE MOTION.**

**MR. PARSONS PRESENTED A MOTION SECONDED BY MR. EGLESTON THAT THE COMMITTEE RECONVENE IN OPEN SESSION. THE COMMITTEE UNANIMOUSLY APPROVED THE MOTION.**

**5. Old Business**

**There was no old business.**

**6. New Business**

**There was no new business.**

**The Committee adjourned at 9:55 a.m.**