

**Charlotte-Mecklenburg
HISTORIC LANDMARKS COMMISSION
Executive Committee Minutes
Location: 2100 Randolph Road, Charlotte, N. C.
August 24, 2017
Time: 8:28 a.m. – 9:30 a.m.**

Present:

**Mr. Nathan Clark, HLC Treasurer
Mr. Len Norman, HLC Chair
Mr. Jeff Parsons, HLC Secretary
Dr. Dan Morrill, HLC Consulting Director
Mr. Stewart Gray, HLC Preservation Planner
Ms. Elizabeth Stuart, HLC Administrative Assistant**

Absent:

Mr. Larken Egleston, HLC Vice-Chair

Dr. Morrill distributed copies of the Operational Budget of the Historic Landmarks Commission for fiscal year 2017-2018 and explained the funds set aside for discretionary spending.

The Committee reviewed Dr. Morrill's recommendations for how the discretionary funds will be spent and explained the rationale for each item. The Committee discussed the recommendations.

MR. PARSONS PRESENTED A MOTION SECONDED BY MR. CLARK THAT THE EXECUTIVE COMMITTEE RECOMMEND TO THE HISTORIC LANDMARKS COMMISSION THAT THE EXPENDITURE OF DISCRETIONARY FUNDS BE AS FOLLOWS: PREPARATION OF SURVEY AND RESEARCH REPORTS - \$20,000; TECHNICAL ASSISTANCE - \$5,000; EDUCATION - \$4,000; SURVEY OF HUNTERSVILLE AND ITS EXTRATERRITORIAL JURISDICTION - \$8,500 WITH THE PROVISION THAT STAFF SEEK APPROVAL OF THE TOWN OF HUNTERSVILLE TO PAY UP TO 50% OF PROJECT COSTS; RESERVE - \$2,500. THE COMMITTEE UNANIMOUSLY APPROVED THE MOTION.

The Committee convened in closed session to discuss personnel matters.

The Committee adjourned at 9:30 a.m.